**9th graders, please remember that you are required by the state to complete your Bridge Bill activity. Please follow the directions listed below.**

**How to change your email in Naviance:**

* Click on “About Me”
* Click on “My Account”
* Click on the pencil icon in the “Contact Information Box”
* Enter your email address (one that you use every day)
* Click “Save”

**How to complete your Bridge Bill Activity in Naviance (required by Cobb County):**

* Go to your Naviance Home Page
* Click on “My Planner”
* Click on “Tasks”
* Scroll down to “Tasks You Need to Work On”
* Select: “9th Grade – Dual Enrollment Survey”
* Select “take this survey” on the right side of the screen to begin the survey
* Answer the question and click “Save and Finish”
* **Go to “Careers” and click “RoadTrip Nation”**
* **Click “What’s Your Road”? And “Define Your Road?”**
* Step One: Choose a FOUNDATION. This is something that interests you overall.
* Step Two: Select TWO specific interests you would like to explore.
* Step Three: Select 1-2 interviews to watch
* Click the Naviance logo in the upper left corner to return to the home screen
* Click “My Planner”
* Click “Task”
* Click “9th Grade - Roadtrip Nation Reflection”
* Answer the questions in the survey and submit them
* Click on “Careers” at the top right corner
* Choose 3 careers you are interested in and click the “heart icon”
* All of your saved careers will now be in your account under “Careers I’m Thinking About”
* Go back to “My Planner,” click on “Tasks” and make sure that you see “You’re all set. You have nothing assigned to you.” This is your confirmation that you have completed the required tasks.